



Print Reproduction

Full Name: \$25 each

Monogram: \$50

Spot Calligraphy: \$25 per line

Wedding Suite: \$300 is the base price, please request a quote beforehand.

Invitation, Return Address, Response Card and Envelope: Priced out on request

Invitation Lettering: \$200

Custom Lettering & Special Keepsakes

Prices vary based on the custom design or keepsake.

I will assess each request, the size of the project and provide a custom quote prior to moving forward with booking. Please note that any large items (11x17 and higher) will have a layout fee*

Custom Hand lettered Return Address Stamp

Wooden Handle 1.5" x 3" Horizontal: \$55

Ink Pads are also available for purchase*

Custom Hand Lettered Designed Stamp

Wooden Handle Horizontal Stamp: \$85 1.5" x 3" \$75

This stamp typically features illustrations along with hand lettering

Ink Pads are also available for purchase.

Other Projects: Hourly Rate: \$50.00

Industry Standard is \$50-\$100**

Custom Day of the Wedding Hangers:

Wooden Hangers with One word: \$6 each (Name or Bride, MOB, etc.)

Wooden Hangers with two or more words: (ie: Bride, Date, name) \$10 each

Christmas Custom Hand lettered Gift Tags

\$2.00 each per custom hand lettered tag. (Minimum Qty. 20)



Ink Pads *

All purpose Black- \$5.50

Versacolor Pigment Charcoal- \$7.95, Cardinal Red, Pink, Turquoise \$7.95

Brilliance Pearl Moonlight White, Starlight Silver, & Graphite Black \$9.95

Staz On- Jet Black, Blazing Red, Fuchsia Pink, Royal Purple, Forest Green, Midnight Blue: \$10.95

Versacolor Pigment: Orange, Brown \$7.95

Brilliance Pearlescent: Cosmic Copper, Galaxy Gold \$10.95

Stazon: Timber Brown, Metallic Gold \$18.95

All purpose Red & Blue \$5.95

Custom Hand lettered Christmas Cards- Spot Calligraphy

Each project will vary in price based on the number of words written out on each Christmas Card and the size of the project. A Quote will be provided and agreed upon prior to beginning. Prices range \$25-\$75

Once the contract is signed, a deadline for all materials will be agreed upon between the client and The Script Shop. If information has not been submitted at this date, The Script Shop is allowed to push back the deadline date based upon fulfilling obligations to other contractual agreements.

Proofs: The Script Shop will send you up to 3 proofs at no charge. After the third proof a decision has not been made, each proof will be charged \$10. A Final Approval will be needed before moving forward on production. In the event of a typo/error that occurs The Script Shop will adjust at no charge. If the typo/error occurs on the result of the client, the Script Shop will charge a reproduction fee based on the scale of the error.

Payment/Quote Estimates the client must agree to pay The Script Shop in accordance with the terms specified in each proposal/invoice. All contracts will be required to pay the project cost before work can begin. We accept Paypal, Venmo, and a check. Client requested changes will be billed additionally. The client will be notified of any price changes and any remaining balance will be due at the time of completion. Likewise, save the dates, invitations and reception suites will all be billed separately and as separate projects due to the accumulation of details throughout the design process.

The next step in your order process will not begin without first receiving your acceptance of the contract and your contracted payment. If payment is delayed, continuation of your order will also be delayed. Unless otherwise specified, all subsequent balances due are payable upon the completion of your project. Final payment is due PRIOR to the finished product being shipped to the client. If final payment is not received, your product will not be shipped until payment is received, regardless of your contracted mail or estimated completion date.



All shipping costs will be totaled onto your final invoice. If the CLIENTS product is needed quickly, a rush fee will apply.

Typos/Revisions

Mistakes do happen even when pros are doing the addressing and you may have last-minute additions or changes. I will charge \$1.00 for every revision/typo. All mistakes made by calligrapher are re-done at no charge. For all projects that require a list, address, etc. I will provide a deadline for all information to be submitted. Any changes **after** the **submission will be charged a fee.**

It is the client's job to purchase and supply the paper, invitations or other materials. Please send me a sample to test before we sign a contract, or before you go out and buy it bulk. **Not all paper is suitable for pointed pen calligraphy.** If the paper is not suitable and you wish to proceed, an increase in cost is necessary, as time and supplies will increase.

Calligraphy Design - the nature of hand-addressed envelopes or keepsake will vary from that of a printed design. Each address will vary depending on the letters, length of names, and will visually appear different from one another when compared. Addresses with 4-5 lines of text will look different from those with fewer. Please have this expectation set when ordering hand calligraphy. Each item is a single work of art, and must be appreciated as such.

Calligraphy and the post office - The post office reads envelopes electronically. Due to the nature of calligraphy, some addresses or calligraphy styles will be more or less difficult to read when put through the USPS, as is the nature with any hand written address. Any address that cannot be read by machine will likely be hand inspected. If the address still cannot be delivered, it will be returned to the address of the return. The Script Shop is not responsible for resending, reprinting or reimbursing for invitations or addresses that do not make it to their intended address. This includes UPS/FedEx shipping. As with any mass mailing, you are likely to have 1-3% of your pieces be undeliverable. Please check your address list carefully to ensure all your addresses are correct to minimize this effect. You may wish to order an additional 3% of your pieces to ensure additional pieces are available if needed for remaining.



The Script Shop Agreement

This agreement and payment schedule is made effective _____ (date signed by client) by and between client and The Script Shop for the purpose design as stated in this agreement. The Script Shop requires full payment on all designs and projects. All clients will be required to pay the project cost before work can begin. We accept Paypal, Venmo, and a check. Please print, sign, and return this contract. For clients accepting via e-mail us with the following verbiage:

I (client name), agree to all terms and conditions contained in this contract and authorize The Script Shop to begin work on this contract as well as to collect payment for the services as described therein.

By Client: Print: _____ Sign:

Social Media Agreement

The Script Shop would love to feature your custom work on social media! The Script Shop will not showcase any full names or addresses of the intended recipient and will use the utmost discretion for all clients and recipients. We would love to tag or use a hashtag of your wedding, instagram/facebook name as a feature. If you would like to see your custom work on Social Media (instagram, facebook, twitter, etc) please print, sign and return this contract.

By Client: Print: _____ Sign:

Contact Information: Ashley Sellars AshleyLSellars@gmail.com 864-313-0832

